

# Vocational Training Programs

Elite College

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## Vocational Training Center Addresses

	Name of the center	Address	Transportation
1	St. Pius X Career Centre	9955 Papineau Street Montreal H2B 1Z9	Metro: Sauvé bus 121 direction East,10mins
2	Laurier Macdonald Vocational Centre	5025 Jean-Talon East Street, Saint-Leonard H1S 3G6	Metro Station: Saint-Michel, Bus 141 direction East 10mins.
3	Rosemount Technology Centre - Main Campus	3737 Beaubien Street East, Montreal H1X 1H2	#1:Metro :Montmorency,向东 bus18, direction west, 16mins #2:Station Saint-Michel, Bus 67,direction east
4	Rosemount Technology Centre - Curtis George Campus	11909 Gari épy, Montreal-Nord, H1H,4C6	Metro: Henri-Bourassa, Bus 69 direction east 15 mins.
5	Shadd Business Centre	1000 Old Orchard, Montreal, H4A 3A4	Metro: Vendôme, East, 8 minutes by walking

#	Program	Diploma	Duration	Program Objectives	Center and schedule	Requirements	Fee		
1	Accounting	DVS 5731	1350 hours	1. Manually and using a computer, to carry out tasks related to commercial transactions; 2. To carry out complex mathematical functions using spreadsheet software; 3. To carry out computer processing of simple texts; 4. To master basic notions and rules of grammar and spelling used in management and business.	1 : Shadd Business Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$660.00 (Day class, includes 3 terms registration fee, and books ) \$750.00 (Evening class, includes 4 terms registration fee, and books)
					Day	Jan12, 2015	Jan29, 2016		
					Evening	Feb9, 2015	Sep11, 2016		
					Day	Mar10 , 2015	Mar25, 2016		
					Evening	May11 , 2015	Nv19, 2016		
					2 : St. Pius X Career Centre				
Day	Jan26, 2015	Feb19, 2016							
2	Aesthetics	DVS 5535	1350 hours	1.To greet the clientele; 2. To use the equipment and products; 3.To examine and determine skin types; 4. To provide facial, hand and foot care; 5. To apply makeup; 6. To perform hair removal; 7. To perform sales and management related tasks	Laurier Macdonald Vocational Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$90.00 (registration fee per term ) + other
					Day	Jan5, 2015	3 terms		
3	Assistance in Health Care Facilities	DVS 5816	750 hours	With the help of an intervention plan, this program trains the student to provide care, assistance and services related to the needs of a patient of any age. The students also learn to welcome and integrate persons in the care unit, provide care and comfort specific to the context of the unit, that is, they adapt the basic care and services to the client's condition as well as to the apparatus required.	Shadd Business Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$425.00 (includes 2 terms registration fee, and books )
					Day	Feb9, 2015	Oct5, 2015		
					Day	Apr23 , 2015	Dec14, 2015		

4	Automated Systems Electro mechanics	DVS 5781	1800 hours	1.To ensure the operation and maintenance of automated production equipment ; 2. To service different types of automated systems and their mechanical, hydraulic, pneumatic, electrical and electronic components	Rosemount Technology Centre	Day 8-3pm Mon.-Fri.	Jan19, 2015	1.5years	Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$395.00 ( includes 3 terms registration fee, and books and tools)
5	Automobile Mechanics	DVS 5798	1800 hours	1.To develop the knowledge, skills and attitudes required to fully understand the rules, principles, processes and techniques of automobile mechanics; 2. To repair the ignition, carburetor and fuel-injection systems as well as the automatic transmission system; 3. To perform routine maintenance operations on a vehicle	Laurier Macdonald Vocational Centre	Day	Jan5, 2015	3 terms	Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$90.00 ( registration fee per term ) + other
6	Cabinet Making	DVS 5530	1650 hours	1.To design and read a pattern or template;2. To prepare, machine and assemble wood and panels made from wood, in order to produce a piece of furniture or carved wood object; 3. To finish, install and restore these products	Rosemount Technology Centre	Day 8-3pm Mon.-Fri.	Jan27, 2015	14.5 months	Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$270.00 ( includes 3 terms registration fee ) +\$200.00(deposit for tools)
					Evening 5-10pm Mon.-Fri.	Jan22, 2015	22 months			
7	Contemporary Cuisine	AVS 5659	525 hours	1.To use new-technology equipment;2. To recognize and use Quebec-grown food products;3.To make home-style delicatessen meats and original preparations based on regional products and products from	St. Pius X Career Centre				Persons holding a training Diploma (DVS), such as Professional cooking OR Persons who have cooking experiences,	\$270.21 (includes 1 term registration fee, uniform, books, materials )

				abroad; 4. To make and serve menus based on products in season (cuisine du marche ), regional cuisine and international cuisines; 5. To make and serve pastries	Day	Jan6, 2015	Apr17, 2015	provide C.V.	
8	Desktop Publishing (computer Graphics Techniques )	DVS 5721	1800 hours	1.To carry out tasks and activities inherent to preparing documents for print (computer graphic design); 2. To acquire knowledge in drawing, typography, layout and image processing for print, Internet and multimedia publishing; 3. To develop the learning skills to integrate harmoniously into the workplace.	Rosemount Technology Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$270.00  (includes 3 terms registration fee )
				Day 8-3pm Mon.-Fri.	Jan19, 2015	1.5 years			
				Evening 5-10pm Mon.-Fri.	Jan22, 2015	22months			
9	Electrolysis	AVS 5568	450 hours	1. To develop the knowledge, skills and attitudes required to plan and carry out various electrolysis techniques such as the blend method; 2. To know the effects of the various techniques and the decisions to be made to perform electrolysis care safely and efficiently; 3. To understand the relation between systemic pathologies, the functions of the skin and the physiological effects of electrical currents, as well as the underlying scientific principles related to their safe and effective use; 4.To develop the competencies related to psychology and professional ethics in the work place.	Laurier Macdonald Vocational Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$90.00  ( includes 1 term registration fee ) + other
				Day	Feb2,2015	1 term			

10	Food and Beverage Services	DVS 5793	960 hours	1.To develop the knowledge, skills and attitudes required to select, use and maintain dining room tools and equipment; 2.To set up dining rooms and serve breakfast, dinner, and hot and cold buffets; 3. To use appropriate service methods for meals and beverages; 4. To provide formal and informal service; 5. To make wine suggestions; 6. To explain menus and dishes; 7. To take and process orders; 8. To follow billing and collection operations; 9. To follow hygiene and sanitation rules.	St. Pius X Career Centre			Persons holding a Secondary School Diploma or its recognized equivalent.  OR  Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$395.06  ( includes 2 terms registration fee, uniform, books, materials )
					Day	Jan19, 2015	Sep18, 2015		
11	Furniture Finishing	DVS 5642	900 hours	1. To work up finishing systems; 2. To finish new furniture; 3. To touch up finishes; 4. To refinish; 5. To prepare special finishes; 6.To restore furniture and manage one's own business.	Rosemount Technology Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$300.00  ( includes 2 terms registration fee, books, materials )
					Day 8-3pm Mon.- Fri.	May12, 2015	7.5 months		
					Evening 5-10pm Mon.- Fri.	Jan22, 2015	9 months		
12	Hair-dressing	DVS 5745	1455 hours	1. To apply color measurement principles to creative coloring; 2. To carry out stylized cuts; 3. To carry out trade-related tasks as they re done in a high-ranking hairdressing salon, i.e. to shampoo, cut, style, highlight, perm and colour hair, and to trim or shave a beard or moustache; 4. To make a sketch of a personalized hairstyle based on a person's face and silhouette	Laurier Macdonald Vocational Centre  Day Jan5,2015			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$90.00  ( registration fee per term ) + other

13	Hotel Reception	DVS 5783	735 hours	1. To develop in the students the knowledge, skills and attitudes required to perform the tasks of a bilingual hotel receptionist; 2. To apply the rules and concepts specific to the trade; 3. To communicate in the workplace; 4. To integrate harmoniously into the work environment	St. Pius X Career Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$180.00 ( includes 2 terms registration fee )
					Day	Jan12, 2015	Aug28, 2015		
14	Industrial Drafting	DVS 5725	1800 hours	1. To develop the knowledge, skills and attitudes required to perform, with speed and precision, using everyday drawing instruments and a computer-aided drafting workstation (CAD), drawings used in industrial applications such as mechanical manufacturing, assembly and illustration drawings; drawings, machine frames and diagramming techniques in the fields of hydraulic, pneumatic and electrical systems and for industrial interconnections	Rosemount Technology Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$415.00 ( includes 3 terms registration fee, materials )
					Day 8-3pm Mon.- Fri.	Jan19, 2015	1.5 years		
15	Machining Technics	DVS 5723	1800 hours	1. To use machine tools such as lathes, milling machines, grinders, drills; 2. To interpret drawings, data sheets, diagrams; 3. To plan the order of operations; 4. To produce complex parts which can be used in motors, turbines, undercarriages, hydraulic systems, etc. 5. To use high-precision measurement instruments; 6. To apply the total quality concept	Rosemount Technology Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$470.00 ( includes 3 terms registration fee, materials )
					Day 8-3pm Mon.- Fri.	Jan27, 2015	1.5 years		

16	Numerical Control Machine Tool Operation	DVS 5724	885 hours	1. To enable students to carry out routine machining tasks such as sawing, drilling, filing, turning, milling and thread cutting on a lathe in accordance with specifications; 2. To educate students on which tools to use and how to set them up for various jobs; 3. To teach students how to use both basic and specialized equipment; 4. To train machinists-in-training how to read engineering blueprints and how to use 3D software.	Rosemount Technology Centre	Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.		
17	Pharmacy Technical Assistance	DVS 5802	1230 hours	1. The training prepares the student to be a pharmacy technical assistant, working under the supervision of a pharmacist in either a community setting or in a health care establishment's pharmacy; 2. The main role of a pharmacy technical assistant is to assist the pharmacist in issuing prescriptions, maintaining and updating patient files as well as distributing and the sale of medications and pharmaceutical products. The pharmacy technical assistant also prepares prescriptions under the supervision of the pharmacist and keeps inventory up to date.	Shadd Business Centre		Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$315.00 ( includes 2 terms registration fee, materials )
					Day	Jan19,2015		
18	Printing	DVS 5746	1350 hours	1. To plan and organise the work; 2. To operate an offset press properly; 3. To produce monochrome or polychrome prints, simultaneously or consecutively; 4. To print text, screens and solids; 5. To perform two-	Rosemount Technology Centre	Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least	\$330.00 ( includes 2 terms registration fee,	

				sided printing; 6. To print envelopes; 7. To perforate and number documents; 8. To wash and maintain the press; 9. To carry out minor repairs; 10. To perform finishing work: numbering, cutting, trimming, folding, stapling, assembly, etc. 11. To perform printing work on silk-screen presses	Day 8-3pm Mon.- Fri.			18 years of age upon entry into the program, Pass General Development Test, and English Test.	materials )	
19	Production Equipment Operation	DVS 5810	900 hours	1. To enable students to work as general machinists in industrial settings; 2. To educate students to prepare raw materials, to read blueprints and to develop basic computational skills in mathematics; 3. To teach students about quality control as well as storage, handling and shipping of finished products; 4. To improve skills for preventive maintenance of equipment						
20	Professional Cooking	DVS 1538	1350 hours	1. To develop the knowledge, skills and attitudes required by the trade; 2. To use cooking tools and equipment in a safe manner; 3. To select appropriate cooking techniques; 4. To prepare basic food items such as fruits, vegetables, meats, poultry, game, fish and seafood; 5. To make soups, basic dough, pastries, hors d'oeuvres, and entremets and showpieces for cold buffets; 6. To prepare and serve various menus such as breakfast, table d'hotel, a la carte and buffets	St. Pius X Career Centre	Day	Jan7, 2015	Dec18, 2015	Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$458.55 ( includes 2 terms registration fee, uniform, materials )
21	Professional Sales	DVS 5696	900 hours	1. To develop in the students the knowledge, skills and attitudes required to become qualified salespersons; 2. To communicate effectively with						



				customers and to give them advice; 3.To acquire sales techniques; 4. To market products and to integrate harmoniously into a retail business.					
22	Sale of Mechanical Parts and Accessories	DVS 5694	1095 hours	1. To enable students to advise customers on the type and quality of merchandise; 2. To teach students to sell spare parts, machines, tools, equipment and accessories for motor vehicles at the counter of a commercial establishment, a repair shop or a parts store; 3. To educate students to use a computer system to keep the inventory up-to-date.	Laurier Macdonald Vocational Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$90.00 ( registration fee per term ) +other
					Day	Sep22, 2014			
23	Sales Representation	AVS 5554	450 hours	1. To develop the knowledge, skills and attitudes needed to become qualified sales representatives; 2. To communicate effectively as sales representatives; 3. To organize their business activities; 4. To acquire the concepts and principles underlying sales representation; 5. To integrate harmoniously into the work environment.					
24	Secretarial Studies Legal	AVS 5726	450 hours	1. To carry out correspondence of a legal nature; 2.To communicate by telephone and understand legal language; 3. With the aid of a second word-processing software, to format texts containing elements of civil procedure, procedures in corporate and administrative law, in criminal law and in notarial law, as well as usual notarized deeds; 4. To keep a statement of outlays and receipts relative to each of the files	St. Pius X Career Centre			Persons holding a training Diploma (DVS), such as Secretarial. OR Persons, who have secretarial job experiences, provide C.V.	\$90.00 ( registration fee for 1 term )
					Day				
25	Starting a Business	AVS 5556	330 hours	1. To start up a business; 2. To draw up a business plan; 3. To apply business management concepts; 4. To					

				apply sales techniques; 5. To negotiate financing for a firm					
26	Secretarial Studies	DVS 5712	1485 hours	1. To use the basic and advanced functions of word-processing software; 2. To use the basic functions of spreadsheet software; 3. To master basic notions and rules of grammar and spelling used in management and business; 4. To perform tasks related to customer reception; 5. To perform bookkeeping tasks for a service company, using accounting software.	1: Shadd Business Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$640.00 ( includes 3 terms registration fee, books )
					Day	Jab26, 2015	Apr1, 2016		
					2 : St. Pius X Career Centre				
					Day	Jan26, 2015	Apr 5, 2016		
27	Travel Sales	DVS 5736	1245 hours	1. To develop the knowledge, skills and attitudes required to apply competently the sales techniques in order to sell lodging, transportation, insurance and package tours for tourists; 2. To present major tourist attractions and travel services at every level, including the international level; 3. To apply regulations governing the travel industry; 4. To acquire the necessary skills in order to use computer equipment and software specifically designed for sales.	St. Pius X Career Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test.	\$270.00 ( includes 3 terms registration fee )
					Day	Feb16, 2015	Feb12, 2016		
28	Welding and Fitting	DVS 5695	1800 hours	1. To interpret plans, specifications and procedures; 2. To prepare and weld steel, stainless steel and aluminum parts according to various procedures: SMAW, GTAW, GMAW, FCAW; 3. To carry out, modify and repair assemblies, apply occupational health and safety rules and control the quality of products made	Rosemount Technology Centre			Persons holding a Secondary School Diploma or its recognized equivalent. OR Persons who are at least 18 years of age upon entry into the program, Pass General Development Test, and English Test	\$870.00 ( includes 3 terms registration fee, books )
					Day 8-3pm Mon.-Fri.	TBA	1.5 years		
					Evening 5-10pm Mon.-Fri.	TBA	22 months		